



Housing Equity Committee Meeting Minutes

November 1, 2023, 3:00-4:00pm, Microsoft Teams

Attendees: Waylan Niece, Savannah-Jane Griffin, Sue Odena, Dr. Miriam Moore, Corry Brown

VFCCH Staff: Solinka McIntosh, Victoria Brown-Searle

Agenda Items	Discussion	Decisions
Welcome	The meeting was called to order at 3:03 p.m.	N/A
Prior Minutes	The minutes were not reviewed during this meeting.	The meeting minutes for June 7 th , 2023, August 8, 2023, and October 4, 2023, will be reviewed during the next meeting on January 3, 2024.
Open Discussion	<ol style="list-style-type: none"> 1. DEIA training session recap – Savannah-Jane Griffin presented the results of the post survey from the Unconscious Bias training and a discussion ensued, but no action taken. 2. Updated Equity Committee Plan – Discussion did not take place. 3. Surveys – The Committee will be extending the timeline to January for input from providers and their frontline staff. 4. Review of the disparity metrics – Waylan Niece will email providers requesting data reports for their programs for further analysis. 	<ul style="list-style-type: none"> • Victoria Brown-Searle will send out the cultural survey to the providers. • Victoria Brown-Searle will follow up with Carolyn Dodge to send step by step instructions on how to pull an APR to Mr. Niece. Waylan Niece will email providers requesting data reports. • Waylan Niece will create a demographic matrix for services providers' staff and board member and send it to Solinka McIntosh and Victoria Brown-Searle for review.
Other Items Not on the Agenda	None.	N/A
Member and Public Comments	None.	N/A
Adjourn	There being no further business, the meeting was adjourned at 3:43 p.m.	Next Meeting: The next CoC Housing Equity Committee meeting will be held Wednesday, January 3, 2024, from 3:00pm to 4:00pm.

Waylan Niece, Committee Chair